



MEMBERSHIP APPLICATION FORM

FY 2022-2023

Name:		Department:	
Position/Title:	Division/Section:	Work Location:	
Email:		Desk:	
		Cell:	
Text Message: <input type="checkbox"/> Yes, send me text messages		<input type="checkbox"/> No text messages	
		Your mobile provider's standard rates for receiving text messages may apply.	
Member Type: <input type="checkbox"/> Renewing Member <input type="checkbox"/> New Member			

Membership in the LGBTQ Employee Alliance is voluntary. The cost of membership may be reimbursable from the City using your employee development or management development funds. The dollar amount of funds that the City will reimburse you is based upon your employment classification.

As a member of the LGBTQ Employee Alliance, you will receive event and membership information, newsletters, and updates through email to ensure all communications effectively reach our members.

Membership is effective upon receipt of this form and payment of dues. Please note membership is based on the 2022-2023 Fiscal Year that ends June 30, 2023.

\$10 Unit 1 Unit 2* Unit 3** Unit 4 Unit 5* City of Phoenix Retirees*

\$25 Unit 6 Unit 7 Unit 8

\$50 Middle Manager or Executive***

*no EDF for professional memberships

** EDF available for pay grade 324 and above

***an MDF would need to be completed, NOT an EDF, please see reverse for details

ALL MEMBERSHIP CATEGORIES HAVE EQUAL RIGHTS AND FULL VOTING PRIVILEGES.

Would you be interested in joining one of our committees?

- Communication Committee:** This committee produces the LGBTQ Employee Alliance Newsletter and maintains the LGBTQ Employee Alliance Website, etc.
- Community Outreach & Networking Committee:** This committee organizes all LGBTQ Employee Alliance professional networking and social events and organizes our participation in events such as the Phoenix Pride Festival, Rainbows Festival, AIDS Walk Arizona, volunteering at local organizations, etc.
- Membership Committee:** The membership committee develops and implement a member recruitment and retention strategy.
- Professional Development Committee:** This committee organizes our professional and educational brown bags, learning opportunities, career enhancements and our mentoring program.
- Pride Parade Committee:** This committee helps organize the city's entry in the Phoenix Pride Parade.

Contact phx.lgbtq.ea@phoenix.gov for any questions or concerns.



Here are the 3 easy steps to becoming a member:

Step #1 Complete this membership application form.

Employee completes the Phoenix LGBTQ Employee Alliance Membership Application Form. We ask about your division/section and if you are a field staff, so we can do a better job reaching out to Phoenix employees.

Step #2 Pay the annual membership dues.

Here are the three ways to pay:

Employee Development Funds (EDF) If EDF will be utilized, employee completes the 'Professional Membership' side of 'Reimbursement Request Form for Tuition and/or Professional Membership' form.

Please Note: Department Head Signature is no longer required.

The Human Resources (HR) Director has been authorized to sign on behalf of the department directors.

Management Development Funds (MDF) If MDF will be utilized, the employee has a Payment Control Document (PCD) completed and submits it to Finance Department, Accounts Payable for payment.

For membership tracking purposes, please send a copy of the completed Phoenix LGBTQ Employee Alliance Membership Application Form to the Phoenix LGBTQ Employee Alliance Treasurer below.

Pay with a check If you do not receive Employee Development Funds or Management Development Funds we can still take a check.

Step #3 Send in your membership application and dues.

Via Email	Via Snail Mail	Via Interoffice Mail
<p>If you are able to scan your forms, please just scan your membership form and if applicable EDF form and email to Keirsten Anderson, the treasurer of the LGBTQ Employee Alliance.</p> <p>keirsten.anderson@phoenix.gov</p>	<p>If you are paying with check or unable to scan your forms you can mail them to Keirsten Anderson, the treasurer of the LGBTQ Employee Alliance.</p> <p>Phoenix LGBTQ Employee Alliance c/o Keirsten Anderson Treasurer Phoenix City Hall, EOD 200 W. Washington St, Phoenix, AZ 85003</p>	<p>If you are paying with check or unable to scan your forms please put them in a City of Phoenix interoffice envelope to Keirsten Anderson, the treasurer of the LGBTQ Employee Alliance.</p> <p>Name: Keirsten Anderson Dept: Equal Opportunity Dept</p>

Contact phx.lgbtq.ea@phoenix.gov for any questions or concerns. Thank you.