

	Meeting Minutes of the City of Phoenix LGBTQ Employee Alliance Executive Committee Meeting Thursday, January 11, 2024
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Board Members Present	President Doug Mings, Vice President Hilary Werner, Secretary Ira McCullough, Treasurer Keirsten Anderson, Members-at-Large Tyler Smith (joined at 12:03); Zack Wallace; and Brant Keeney (joined at 12:10); and Immediate Past President Paul Yount
Board Members Absent	None.

Welcome and Call to Order

Meeting called to order at 12:00 pm by President Mings. The meeting took place via Teams.

Roll Call and Establishment of Quorum

Secretary McCullough called roll. A quorum was established at 12:02 pm.

New Business

Financial Wellness: Retirement Administrator Scott Steventon presented on financial wellness. Scott shared stats regarding the financial preparedness of employees. In response, Retirement is launching a new outreach program called “My Financial Wellness” as part of employee engagement. He is looking to partner with ERGs to promote among its members. He asked attendees for co-sponsorship opportunities and working with other ERGs for speakers tailored for each group’s mission. He is working with EOD to get diversity EO Plan points. President Mings stated that the proposal is under advisement and the board will discuss and follow up.

Approval of Minutes

Secretary McCullough shared the draft December 6 meeting minutes. Changes were made to the upcoming calendar of events Treasurer Anderson moved to approve; Vice President Werner seconded. The motion to approve was passed unanimously.

Officer Reports

1. President’s Report: President Mings welcomed a new baby boy! Congrats Doug! President Mings thanked everyone for stepping up while he was out of the office. He also shared that in November, [Phoenix received its HRC Municipal Equity Index score of 113](#), the 10th straight year of a perfect or better score. 113 points is a new record for Phoenix. He applauded Scottsdale, Tempe, and Tucson for their perfect score and noted that Chandler, Glendale, and Mesa greatly improved in the Index.
2. Vice President’s Report: Vice President Werner reminded attendees to consider members for the Membership Committee Chair.
3. Treasurer’s Report: Treasurer Anderson reported that the EA has 6 new/renewals over the past month, with a total of 25 new members this FY, with a grand total of 84. Regarding the EA budget, in December there was not much action in our account; just reimbursing various expenses for events like cookie decorating and a late Pride expense. \$8,528.77 total in account as of December 31; \$2,132.70 Pride assets; \$6,396.07 EA balance.

Committee Reports

1. Professional Development: Chair Chris Christensen offered the committee's support to assist with retirement presentation coordination. The Alzheimer's and Dementia workshops were attended by 211 attendees. They also received 41 responses for future topics. There was a tie for next topics. The format for the workshop will continue for 12:00 pm. Chair Christensen also spoke about the January film series selection *Pride Denied*.
2. Membership: Vice President Werner noted that tabling opportunities have been scheduled for the City Hall Atrium for January 23, February 21, and March 19 – from 11am to 1pm. The search for a new chair continues, but Vice President Werner noted interest from one person.
3. Networking: Member at Large Smith noted a great turnout for the December Cookie Decorating event – 25 to 30 people attended, include DCM Erickson. Quarterly membership picnics will be scheduled as a standing social committee event. Picnics are being considered for February and April. On March 24, the Fresh Bunch event will be held. Discussion occurred regarding coverage for the event.
4. Communication: Chair Tony Leger noted that member Frances Dent is handling the Facebook page. He thanked Cassarah Coffey for her assistance. Cassarah just left the Library Department for a new job opportunity in Las Vegas.

Old Business

1. Alzheimer's Lunch and Learn #2 Survey: Discussion occurred regarding feedback for the the next topics – effective communications and warning signs. Both topics will be covered, with effective communications going first.
2. Partnership with Phoenix Hispanic Network and The Seen: Treasurer Anderson noted that contact was made with other ERGs to coordinate an event. PHN responded. Treasurer Anderson asked for board members to contact the other ERGs for additional partnerships.

New Business (con't.)

1. Member Survey: Treasurer Anderson proposed a survey to members about interest in bringing back in-person meetings, continuing all virtual, or in-person with a virtual option. Secretary McCullough stated an incentive for participation will help with responses.
2. Regional Unity Walk on Jan. 27: Treasurer Anderson encouraged everyone to register for the walk in PHX You.
3. Desperado Film Festival – Feb. 2-4: President Mings encouraged participation in this film festival for LGBTQ+ film selections. It is the 15th year of the festival. Organizers reached out for a basket for a silent auction.
4. Retreat for Executive Board and Committee: President Mings expressed interest to organize a retreat for board members and chairs. Secretary McCullough will send out a poll to gauge interest.
5. Request for Purchase: Treasurer Anderson discuss the need to purchase shelving for the EA cage. She noted that Costco had some storage options and showed the attendees some of her proposed ideas. Member at Large Keeney moved to approve the expenditure of no more \$200.00 for shelving. Member at Large Smith seconded. The motion was approved unanimously. If additional funds are needed, Treasurer Anderson was asked to let the board know.

Adjournment

Secretary McCullough moved to adjourn. Treasurer Anderson seconded. Motion passed unanimously. The meeting adjourned at 1:10 pm.

Next Three EA Meetings

Thurs., 2/1/2024 @ Noon Board of Directors
Weds., 3/6/2024 @ Noon General Membership
Thurs., 4/4/2024 @ Noon Executive Committee

City of Phoenix LGBTQ Employee Alliance

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For this document in an alternative format, please contact the LGBTQ-EA at
<https://lgbtqphoenix.org/contact/> or via email at phx.lgbtq.ea@phoenix.gov.

Prepared by:



Ira McCullough, Secretary

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