

	Meeting Minutes of the City of Phoenix LGBTQ Employee Alliance Executive Committee Meeting Thursday, April 4, 2024
---	--

Board Members Present	President Doug Mings, Secretary Ira McCullough, Treasurer Keirsten Anderson, Members at Large Zack Wallace (joined at 12:23 pm), and Immediate Past President Paul Yount. Executive Sponsor Inger Erickson was also present.
Board Members Absent	Vice President Hilary Werner, Members-at-Large Tyler Smith and Brant Keeney

Welcome and Call to Order

Meeting called to order at 12:06 pm by President Mings.

Roll Call and Establishment of Quorum #1

Quorum was not achieved. President Mings decided to proceed with the meeting without considering any action items unless additional board members join in later in the meeting. The meeting started at 12:07 pm.

Officer Reports

1. President's Report – President Mings reported that the new fiscal year is quickly approaching, and an elections committee will need to be formed. Due to a lack of quorum, further discussion about election planning did not occur.
2. Vice President's Report – Vice President Werner was not present.
3. Treasurer's Report – Treasurer Anderson will send the updated budget to the board member via email.

Committee Reports

1. Professional Development – Chair Chris Christensen gave an update on the Film Series. In March, Southern Pride was discussed. Future discussion are as follows: April 18 - *Global Homophobia: The Roots of Hatred*; May 16 – *Proper Pronouns*; June 20 - *Rainbow's End*; July 18 – *Same-Sex Attracted*; and August 15 – *Beyond the Straight and Narrow*. Chair Christensen also promoted the April 24th Effective Communication with People with Dementia workshop. Executive Sponsor Erickson discussed a concern that was brought to her attention regarding wording from a prior film series summary. Discussion occurred on best practices for summaries moving forward.
2. Membership – President Mings reported that tabling opportunities are still available for the rest of the fiscal year. Tabling opportunities will increase after the new fiscal year. He also reported that the universal ERG sign up form is still under draft and will more than likely not be ready for the start of FY 24/25.
3. Networking – With Member at Large Smith out, President Mings reported about Drag Bingo on April 20th from 8pm to 10 pm. He asked attendees bring cash or have PayPal ready. A trivia night is being planned for May and we're working on a EA team. Member at Large Wallace mentioned Cobalt has a trivia night led by the Arts and Culture Director on Tuesday.
4. Communication – Chair Tony Leger reported that Frances Dent continues to assist with the Facebook page and newsletter are still going out.

New Business

1. WIL Networking Event for May 14 – Secretary McCullough reported on behalf of Vice President Werner that we are looking for an EA presence at this event, from 9am to 11 am. A dry run will occur beforehand. Communication Chair Legar reported that they are looking for a discussion about networking and ERGs role in that. Discussion occurred that Member at Large Smith or Immediate Past President Yount attend since they have been the most active with the EA's networking events. Development Chair Christensen also stated he can help as well. The event will be held at the Coronado Room at the Calvin Good Building. There will be a Q&A and time to networking afterwards. The discussion ended with Immediate Past President Yount stating he's available to cover.

Roll Call and Establishment of Quorum #2

Immediate Past President Yount called for a roll call as additional board members joined the call. Present – President Mings, Secretary McCullough, Treasurer Anderson, Member at Large Wallace, and Immediate Past President Yount. A quorum was established at 12:30pm.

New Business (con't.)

1. Elections – President Mings made a motion to appoint Chris Christensen as Election Committee Chair. Treasurer Anderson seconded. The motion passed unanimously.
2. 602 Day – Member at Large Wallace asked the board to consider a presentation on this topic at the next meeting. All ERGs are being asked to participate in this event, which is a local holiday to highlight local businesses, city amenities, and to promote a sense of local pride. He reported that 70-75 employees are participating in some fashion. Sponsor Erickson reported that she and DCM John Chan are leading the steering committee and asked the EA to promote it in the newsletter. Member at Large Wallace will provide content. She also reported that HR will have an employee event on the Friday before 602. He asked that the board consider a) presentation at the June general membership meeting, b) Pride event in June around 602 Day. President Mings said with will chat with Vice President Werner on how to proceed.
3. Content for Year-End Presentation – Secretary McCullough asked attendees to send in content for the year-end presentation to membership in June.
4. Book Club Incentives – Secretary McCullough requested \$30 of EA funds for gift cards to encourage participation for the next few Book Club sessions. Discussion occurred about buy cards at local LGBTQ business that sale books. Secretary McCullough moved to allow \$30 for purchasing gift cards, Treasurer Anderson seconded. The vote was approved unanimously.
5. Proposed FY 24/25 Meeting Schedule – Secretary McCullough showed a proposed meeting calendar for the next fiscal year. He stated that he wanted to get invite on calendars early. He reported he will send out the proposed calendar and will ask for a vote to approve during the May meeting. The proposed calendar will follow the same meeting cadence from this fiscal year.

Additional Comments

Chair Christensen asked about the status of the AIDS Walk. Secretary McCullough and Sponser Erickson reported that due to a change in city leadership, there was not a concerted effort with the city to form a viable team.

Secretary McCullough thanked Chair Christensen and Vice President Werner for joining him in a presentation to Aviation staff regarding ERGs.

Approval of Minutes

1. February 1, 2024 minutes – Secretary McCullough moved to approve the minutes, Treasurer Anderson seconded. The vote to approve the February 1, 2024 minutes was unanimous.
2. February 16, 2024 minutes - Secretary McCullough moved to approve the minutes, Treasurer Anderson seconded. The vote to approve the February 16, 2024 minutes was unanimous.

Adjournment

The meeting adjourned at 12:52 pm.

Next Three EA Meetings

Thurs., 5/2/2024 @ Noon Board of Directors
 Weds., 6/5/2024 @ Noon Q2 General Membership Meeting
 Thurs., 7/11/2024 @ Noon Board of Directors Meeting (Proposed/Tentative)

City of Phoenix LGBTQ Employee Alliance

[Website](#) | [Email](#) | [Facebook](#) | [LinkedIn](#)

[Become A Member Today!](#)

[LGBTQ Resources for Everyone](#)

For this document in an alternative format, please contact the LGBTQ-EA at <https://lgbtqphoenix.org/contact/> or via email at phx.lgbtq.ea@phoenix.gov.

Prepared by:



Ira McCullough, Secretary

Document Control	
Draft Prepared	4/18/24
Draft Submitted to Board for Review	4/22/24
Board Edits Completed	N/A
Approved and Posting	5/2/24