



**Meeting Minutes of the
City of Phoenix LGBTQ Employee Alliance**

**General Membership Meeting
Thursday, February 6, 2025**

Board Members Present	President Hilary Werner; Vice President Tyler Smith; Secretary Ira McCullough; Treasurer Scott Greenberg; Members-at-Large Paul Yount (joined at 12:13) and Terry Ann Lawler;
Board Members Absent	Member at Large David Drennon, Immediate Past President Doug Mings
Committee Chairs Present	Chris Christensen, Patty Dunlap, Zack Wallace

Welcome and Call to Order

Meeting called to order at 12:02 pm by President Werner. The meeting took place via Teams.

Roll Call and Establishment of Quorum

Roll call was taken and quorum was established at 12:03 pm.

Officer Reports

1. President's Report: President Werner and Vice President Smith met with ERG leadership group who invited the City Manager's Office to discuss changes to ERG administration and the forthcoming AR regulating ERGs. They assured us that no one else outside of COPMEA is affected by changes. The EA's cage space in the Calvin Goode basement will remain. CMO did state that ERGs need to be careful about how much time is devoted to ERG work and that the work should not impact on business or productivity. President Werner stated that part of reason we have meeting during lunch is to avoid this impact for EA. Vice President Smith stated that it was unclear on the impact the Pride float since it's on city's behalf.
2. Vice President's Report: Vice President Smith reported that an email was sent to membership re discussion regarding elections concerns. As of today, there's not a large response, but it has been passionate among those who have replied. Our facilitator is looking for at least three topics to cover. If we don't hear back soon, the board will need to craft questions. Targeting March for the discussion.
3. Treasurer's Report: Treasurer Greenberg reported a beginning balance of \$13,144.74 in the EA account. There was one payable of \$27.36 to WordPress, with an ending balance of \$13,118.37.

Committee Reports

1. Professional Development: Chair Christensen reported that the next Film Series will be held on Thursday, February 20th. The selection is *Kiki*. Chair Christensen is working on the remainder of the selections for spring, along with another Alzheimer's event. Chair Christensen stated he was disappointed in the past Alzheimer's Association presentations as a different speaker was assigned, was nonresponsive to dry run prep, PowerPoint did not work, and showed up late.
2. Membership: Chair Dunlap reported that tabling requests were made for February 18 and March 18 at PCH Atrium. Discussion occurred regarding tabling coverage staffing. President Werner and Chair Dunlap have a meeting coming up on Membership Committee planning and will report out at the next meeting.

3. Networking: Chair Yount reported that trivia networking event was fun. Not a big turnout. Looking for additional ideas for networking.
4. Communication: Chair Lawler sent out emails and is researching option on email accounts. She noted that there have been issues with emails sent to spam automatically. Chair Lawler is working with Treasurer Greenberg as an admin on WordPress. Facebook posts have been programmed for the near future. Please like and share the Facebook page.
5. Pride: Chair Wallace has been working with Charlie's for Pride Month social on June 6th. A request with Councilwoman Stark and the Mayor to issue a proclamation for Pride Month at the event. Chair Wallace noted that prior budgets were designated Pride vs. General fund and requested that we will need to separate and report out separating in light of the new AR. Chair Wallace asked if the EA doing anything for the Trans Day of Visibility on March 31st and offered to discuss with Pride Committee and share with group. Chair Christensen stated the EA typically hasn't done anything on the day of but opted for November for Trans Week. Chair Wallace will discuss with Executive Sponsor Erickson to get approval considering the current climate. Discussion was had regarding creating two accounts to ensure separation of EA and Pride funds in light of recent ERG developments. Chair Wallace advised that the two accounts are not needed, but we will need to account for the two funding sources in our report outs, not to co-mingle funds, and to account for EA budget. Treasurer Greenberg reported he has been reviewing receipts and payments. Entering into a database. Can provide reports on Pride and all other budgets, showing revenues and expenditure. Close to providing, targeting next week to share with the group.

Old Business

1. AIDS Walk: Treasurer Greenberg thanked everyone for their interest. He shared the Fast Track team page. \$845 raised so far. The walk will take place on March 22 at Steele Indian School Park. Please sign up as a runner, walker, or sponsor. The City has been awarded 100 free walker registrations with promo code. Treasurer Greenberg proposed a page to be added to website to promote on EA site, with promo code through March 1. Please promote to friends, coworkers, social media. Future state – maybe promote through City Connect to encourage fundraising and competition. Chair Christensen reported that in past, the EA created flyers and sent to City Connect, but their policy is to run once in the newsletter. Chair Christensen also recommended promotion through displays in City Hall and Calvin Goode, sent promotion messaging to the Strategic Initiatives team, push out to ERG, and to Anisa in EOD to EO Plan Liaisons to push within departments.

New Business

1. Trivia Night: Member at Large requested to move the event to March for additional time to promote. The event will be held on a Tuesday night.
2. DEAL Elections: Secretary McCullough encouraged attendees to nominate themselves or other for the upcoming elections.
3. Fresh Brunch: President Werner is working with Executive Sponsor Inger Erickson on the City's table at this event
4. Business Cards: Treasurer Greenberg reported that we are running out of business cards with the QR codes. Chair Christensen ordered the cards from the City print shop and will get info to Treasurer Greenberg to reprint them.

Adjournment

Treasurer Greenberg moved to adjourn, Member at Large Yount seconded. The motion passed unanimously. The meeting ended at 12:46 pm.

Next Three EA Meetings

Wednesday, March 5 at 12:00 pm – General Membership Meeting
Thursday, March 6 at 12:00 pm – Board of Directors Meeting
Thursday, April 3 at 12:00 pm – Executive Committee Meeting

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For this document in an alternative format, please contact the LGBTQ-EA at <https://lgbtqphoenix.org/contact/> or via email at phx.lgbtq.ea@phoenix.gov.

Prepared by:



Ira McCullough, Secretary

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