



**Meeting Minutes of the
City of Phoenix LGBTQ Employees and Allies**

**Executive Committee Meeting
Tuesday, April 21, 2026 at 1:00PM**

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| Board Members Present | Vice President Patty Dunlap, Secretary Paul Yount, Treasurer Greenberg, MAL Jacob Lacheta, Ex. Sponsor Scott Steventon |
| Board Members Absent | MAL Shawna Cox, MAL David Drennon, Past President Hilary Werner |
| Committee Chairs Present | Keoni Schellhorn and Chris Christensen |
| Committee Chairs Absent | Terry Lawler and Zack Wallace |

Welcome and Call to Order

Meeting called to order at 1:03 PM by Vice President Dunlap. The meeting took place via Teams.

Roll Call and Establishment of Quorum

Roll call was taken and quorum was established.

The meeting minutes from March 04 and 06, 2026 were unanimously approved and will be uploaded to our website

Officer Reports

1. Interim President's Report: Patty Dunlap shared that President Tyler Smith has left the COP and she will be taking over as Interim President until the new fiscal year. She also shared that the ERG leaders might be planning an ERG fair in August.
2. Vice President's Report: Vacant
3. Treasurer's Report: Treasurer Greenberg reported that our bank account has \$10,494.13 in the bank and there is a \$50 check pending deposit from a new member. The alliance currently has 77 paid members.

Committee Reports

1. Professional Development: Chair Christensen shared the spring film series and said the summer films are being identified. He asked that the board attends more of the film discussions. Alzheimer's and Dementia presentation that the prof. dev. committee hosted will be available on PHXYou.
2. Networking & Community Service: Chair Schellhorn had no new updates and requested to step down as Chair.
3. Membership: Chair Greenberg had no new updates.
4. Communication: Chair Lawler (absent) had no new updates.
5. Pride: Chair Wallace (absent) had no new updates. The Board is actively recruiting a new Chair

New Business

1. Elections update - Committee Chair Christensen shared that he has received nominations and the ballot will be created, approved, and distributed to members for voting between May 11-22.
2. 501(c)(3) establishment -- Treasurer Greenberg recommended pursuing non-profit status. Upon approval, the steps would be as follows: a.) File with ACC - \$40 application fee, b.) obtain a transaction privilege tax license, c.) file with the IRS (tax-exempt status). Treasurer Greenberg made a motion to move forward with this pursuit and pay the application fees. Secretary Yount seconded. The motion was approved without dissent.
3. NEO Pens -- Secretary Yount shared that the ERG leaders are working together to compile ~\$50 from each ERG to go towards purchasing pens for the New Employee Orientation program. This was tabled for May.
4. Mentor PHX tabling -- Secretary Yount shared that Mentor PHX has asked the board to attend the networking event for Mentor PHX in May. Yount will attend to represent the board.
5. Training Update - MAL Lacheta discussed that the video recording for the PHXYou training will take place at PHX TV Studio. The Mayor pre-recorded a video that will be featured in the training and members from CMO have been contacted to participate in the recording.

Adjournment

Secretary Yount motioned to adjourn, MAL Lacheta seconded the motion. The meeting ended at 1:59PM

Next Three EA Meetings

Friday, May 15th at 2pm – Board of Directors Meeting
Wednesday, June 3rd at noon -- General Membership Meeting
Thursday, June 4th at noon -- Executive Committee Meeting

City of Phoenix LGBTQ Employees and Allies

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For this document in an alternative format, please contact the LGBTQ-EA at <https://lgbtqphoenix.org/contact/> or via email at phx.lgbtq.ea@phoenix.gov.

Prepared by:



Paul Yount, Secretary

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|-------------------------------------|----------|
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