



**Meeting Minutes of the
City of Phoenix LGBTQ Employees and Allies**

**Board of Directors Meeting
Friday, May 15, 2026 @ 2:00PM via Teams**

Board Members Present	Interim President Patty Dunlap, Secretary Paul Yount, Treasurer Scott Greenberg (joined 2:04PM), Members at Large Jacob Lacheta, David Drennon, and Shawna Cox (joined 2:07PM), and Executive Sponsor Scott Steventon
Board Members Absent	Past President Hilary Werner
Committee Chairs Present	N/A
Committee Chairs Absent	N/A

Welcome and Call to Order

Meeting called to order at 2:01 PM by President Dunlap. The meeting took place via Teams.

Roll Call and Establishment of Quorum

Roll call was taken and quorum was established.

Approval of the February 6th, 2026 meeting minutes

1. Tabled for June meeting.

Officer Reports

1. President’s Report: President Dunlap asked for our assistance at 602 Day. MAL Lacheta will table at City Hall and President Dunlap will table at the Encanto Clubhouse.
2. Vice President's Report: VP position is vacant.
3. Treasurer’s Report: Treasurer Greenberg reported that the total EA budget is \$10,594.13 with no receivables or payables. Secretary Yount made a motion to approve an additional \$22 for shipping costs that President Dunlap spent on the rising tides award. MAL Drennon seconded, motioned passed. We currently have 77 active members that are paid.

Old Business

1. N/A

New Business

1. Pride Planning - MAL Lacheta nominated Alicia Rubio from NSD to lead the Pride Committee. He will follow up with her to make sure the knowledge transfer occurs with Zack Wallace.
2. Approval of Fiscal Year 2026 expenditures - Treasurer Greenberg mentioned that there were undocumented expenditures that were not outlined in the minutes. MAL Drennon made a motion to clarify for the record that the following expenditures were approved by the Board and documented in these minutes. Secretary Yount seconded, motioned passed.
 - a. \$1,490.03 for lapel pins paid to City of Phoenix Print, Design & Mail by check 217 on July 1, 2025.
 - b. \$750.00 for Phoenix Pride Parade entry fee, paid to Phoenix Pride Incorporated by Check 218 on July 14, 2025.
 - c. \$29.64 for ERG gift basket items paid to Tyler Smith with check 219 on August 18, 2025
 - d. \$162.90 for Boozy Bingo event paid to Jungle Box by debit card on September 12, 2025
 - e. \$885.15 reimbursement to Zack Wallace for Phoenix Pride parade float decorations and swag purchased from Amazon, paid by check 1001 on October 21, 2025
 - f. \$428.00 for Phoenix Pride bird stickers, paid to City of Phoenix Print, Design & Mail by check 1003 on October 21, 2025
 - g. \$21.62 reimbursement to Scott Greenberg, countersigned by Patty Dunlap, for payment to Costco for bank checks, paid by Check 1005 on December 10, 2025
 - h. \$109.40 reimbursement to Keoni Schellhorn for \$30.30 in purchases from Dollar Tree and \$79.10 in purchases from Costco for the Friendsgiving event, paid by Zelle December 2, 2025.
 - i. \$770.00 for Calendar Year 2026 membership to the Greater Phoenix Equality Chamber of Commerce membership, paid by Check 1004 on December 4, 2025
 - j. \$500.00 for Arizona Gay Rodeo Association sponsorship paid by debit card on January 11, 2026
3. Approval of the FY26/27 Meeting Schedule - Secretary Yount prepared a tentative meeting schedule for FY26/27 and shared it with the Board. Yount made a motion to approve the schedule. MAL Lacheta seconded, the motion passed.
4. NEO Pens Purchasing - Secretary Yount made a motion to lead an ERG effort to collect money and purchase items with the ERG logo on them to give out at the NEO presentations. MAL Drennon seconded, motion passed. Secretary Yount made another motion to ask the LGBTQ-EA to donate \$50 towards the NEO project, MAL Drennon seconded, motion passed. Treasurer Greenberg made another motion asking that the Board allows other ERGs to pay the amount determined by their own Board and send to our ERG for the final purchase. President Dunlap seconded, motion passed. Executive Sponsor Steventon recommended that the Board look into mouse pads or calendars as a more exciting option for NEO attendees to receive.
5. End of Year Memo/Presentation - Secretary Yount asked the Board to send end of year updates so he can draft a presentation and memo to send to our Executive Sponsor and CMO.
6. Updated Membership Application - Treasurer Greenberg has updated the membership form to include notes on members joining as early as June 1st if the form is submitted prior to the new fiscal year starting.
7. Official Corporate Name - A discussion was had about an official legal/corporate name for the ERG as we apply for tax-exempt status with ACC. The Board will be moving forward with our current ERG name for the application - Phoenix LGBTQ Employees and Allies.
8. PHXYou Training Update - MAL Lacheta gave us an update on the PHXYou Training on workplace belonging. He mentioned that HR loved the project/training and he is working with them to create new ideas for trainings. The Board will send the training to ASPTEA and department supervisors once it is complete.

Adjournment

Secretary Yount motioned to adjourn, Treasurer Greenberg seconded the motion. The meeting ended at 3:07PM

Next Three EA Meetings

Wednesday, June 3rd at noon -- General Membership Meeting

Thursday, June 4th at noon -- Executive Committee Meeting

Thursday, July 2nd at noon – Board of Directors Meeting

City of Phoenix LGBTQ Employees and Allies

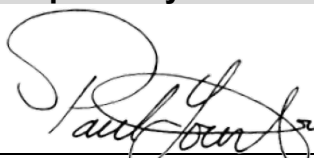
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Prepared by:



Paul Yount, Secretary

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